



# **RICHFIELD VOLUNTEER FIRE COMPANY**

4166 Hubertus Road • Hubertus, WI 53033  
Phone: 262-628-1601 • [www.richfieldfire.com](http://www.richfieldfire.com)

## **APPLICATION AND RENTAL AGREEMENT FOR RICHFIELD PAVILION**

In consideration of being allowed to use the Pavilion, the undersigned Responsible Person, individual and also the below named Organization, if any, collectively herein "User" hereby agrees as follows:

1. The user accepts and shall fully comply with Richfield Volunteer Fire Company Pavilion use regulations contained within this application.
2. The user shall submit a rental application, rental fee and security deposit for each event or activity with this application. The Pavilion will be inspected after the rental time has ended and if the condition is satisfactory, the security deposit will be available for return by mail or pick-up within 60 days after inspection of the facility has been completed.
3. The user shall return the Pavilion in the same condition it was in at the start of the agreement time and in accord with the specific requirements herein.
4. The User is solely responsible for any damage done or additional clean-up required as a result of the rental, including any amount exceeding the security deposit amount. If an Organization is named below, the Person Responsible and the Organization shall be jointly responsible for damage or additional clean-up required under this agreement.
5. The User hereby agrees to indemnify, defend and hold harmless the Fire Department, it's officers, employees and agents from any claims (including but not limited to demands, action and rights of action which now or may hereafter arise), cost and expenses (including but not limited to, consulting or attorney's fees) arising out of damages (including but not limited to damages for personal injury, sickness, disease, death resulting from injury, sickness or disease, injury to or destruction of property, damages for care and loss of services arising from such injury, sickness and disease, damages for loss of use of property because of its injury or destruction, and all other damages of whatever kind or nature) arising out of or related to the User's rental of the Pavilion.

6. User acknowledges and agrees that Richfield Volunteer Fire Company or agents shall be allowed physical access to the Pavilion for Fire Company purposes at any time during the rental period. The Fire Company reserves the right to cancel any outside reservation if such facilities are needed for emergency fire or rescue purposes. All rental fees will be returned to the applicant under such circumstances.
7. Rental fees shall not be returned unless the rental is canceled at least 10 days prior to the rental period. Non-profit groups will be charged a fee if the Fire Company is not notified of cancellation before the date of use.
8. Emergency Maintenance Contact Name: \_\_\_\_\_

Phone#: \_\_\_\_\_

## **RULES FOR USE OF RICHFIELD FIRE COMPANY'S PAVILION**

1. Vehicles may park to the north of the station in the parking lot. Parking in front of the bay doors, on the south side of the station, or anywhere other than the north parking lot is strictly prohibited.
2. All garbage must be removed from the Pavilion, bathrooms and surrounding area and placed in the dumpster outside on the southeast corner of fire department building.
3. All beverages are supplied by the user. Alcohol beverage use is allowed. Alcoholic beverages may not be sold on the premises. User shall ensure that alcohol is consumed in accordance with State Law.
4. Noise & sound levels shall be within acceptable limits during the rental period. All children must be supervised by an adult & the User shall maintain peace & good order by all invitees at all times.
5. Pavilion rental ends at 11:00 pm.
6. Rental Includes: Pavillion, Picnic tables, Garbage cans, Access to bathrooms connected to concession stand.
  - a. Rental DOES NOT include: Use of baseball field, use of concession stand. If you would like to rent the baseball field you must contact the Village of Richfield.

**SIGNING THIS FORM CONSTITUTES ACKNOWLEDGEMENT AND ACCEPTANCE OF THE CONDITIONS & REGULATIONS WITHIN THIS APPLICATION AND AGREEMENT**

Date of Rental \_\_\_\_\_ Est. # of People \_\_\_\_\_

Time Needed \_\_\_\_\_

Purpose of Rental \_\_\_\_\_

Facility Requested **Pavilion**

**RENTAL FEE: \$300.00 + SECURITY DEPOSIT: \$50.00**

**Make checks payable to: Richfield Volunteer Fire Company (or RVFC)**

Applicant/Person Responsible:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

**Mail or deliver form and payment to:  
Richfield Volunteer Fire Company  
Attn: Rentals  
4166 Hubertus Road  
Hubertus, WI 53033**

**You MUST call 262-628-1601 to confirm availability of your date before sending this form & payment.**

**--- --- Office use only --- ---**

Amount Rec: \$ \_\_\_\_\_

Date Rec.: \_\_\_\_\_ Check # \_\_\_\_\_

Security Deposit Returned \_\_\_\_\_ Y \_\_\_\_\_ N Date Returned : \_\_\_\_\_

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_  
(RVFC Signature)